

PART VI HOPWA ANNUAL PERFORMANCE

A Grantee and Community Profile

The District of Columbia, Department of Health, HIV/AIDS Administration (HAA) is the Housing Opportunities for People With AIDS (HOPWA) Formula Grantee for the Washington, D.C. Eligible Metropolitan Statistical Area (EMA). The purpose of HAA is to prevent the spread of HIV infection and to ensure the management, oversight, planning, and coordination of HIV/AIDS services and Programs in the District of Columbia, in collaboration with other government and Community organizations. HAA also administers and leverages the funds of the Ryan White Title I Program for the D.C. EMA, the District's Ryan White Title II, AIDS Drug Assistance Program (ADAP), and Centers for Disease Control (CDC) funding for HIV/AIDS prevention and surveillance activities.

In addition to serving as the D.C. EMA regional grantee, HAA is also the local administrative agency for the HOPWA program in the District of Columbia. In Suburban Maryland, the Prince George's County Government, Department of Housing and Community Development (DHCD) is the administrative agency with oversight of activities in Calvert, Charles, Frederick, Montgomery, and Prince George's counties. The Northern Virginia Regional Commission (NVRC) is the administrative agency for suburban Virginia with oversight of activities in the counties of Arlington, Clarke, Culpeper, Fairfax, Fauquier, King George, Loudoun, Prince William, Spotsylvania, Stafford, and Warren. NVRC's responsibility also includes the cities of Alexandria, Culpeper, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park. In suburban West Virginia, the administrative agency is the AIDS Network of the Tri-State Area (ANTS) a non-profit community-based organization with responsibility for the counties of Berkeley and Jefferson.

In carrying out its activities, HAA works with a number of community-based organizations that provide housing and outreach services. These organizations include:

- Community Family Life Services
- La Clinica del Pueblo
- Building Futures
- RAP, Inc.
- TERRIFIC, Inc.
- Whitman Walker Clinic
- Right, Inc.
- Miriam's House
- Joseph's House
- Housing Counseling Services
- Damien's House
- Miracle Hands
- Efforts, Inc.

The Prince George's County (MD) Department of Housing and Community Development partners with Whitman Walker Clinic and the Southern Maryland Tri-County Community Action Committee. NVRC works with Arlington Partnership for Affordable Housing; Birmingham Greene; Fairfax-Falls Church CSB; Homestretch; RPJ Housing Development Corporation; and Wesley Housing Development Corporation.

B. Program Accomplishments

In the District of Columbia, HOPWA funds were used to provide housing assistance for **348** individuals and families. Housing assistance included an emergency housing site, four (4) facility based housing sites and three (3) Tenant Based Rental Assistance (TBRA) programs of which two provided Short Term Assistance (STA) with rent, utilities and mortgage. Supportive services were received by **619** individuals and families, and housing information and referral services were provided to **111** individuals during the period of October 1, 2001 - September 30, 2002 through the efforts of the centralized housing intake/assessment program (GateKeeper).

A total of **3,927** individuals and families received HOPWA related services throughout the EMA for the period of October 2001 through September 30, 2002. During this period the DC EMA expended approximately **\$4,614,567.18** (direct services only) using primarily HOPWA FY 2000 or Yr. 9 funds.

A detailed description of supportive services funded by HOPWA follow below.

Key Facts	Contact Information
Service Area: Washington, DC EMA Grant: Formula Allocations: FY 2000 \$6,475,000 (Yr. 8) FY 2001 \$6,335,000 (Yr. 9) FY 2002 \$8,721,000 (Yr. 10)	Lawrence Frison Chief, Ryan White Title II HIV/AIDS Administration 717 14 th Street NW, Suite 1000 Washington, 20005 Phone: 202-724-2432 Fax: 202-727-8471

C. Accomplishment Narrative

1. Overview of Activities Carried Out

In addition to the housing assistance provided to eligible clients throughout the EMA, the Housing Program staff was instrumental in getting the Gatekeeper program underway as a long-term centralized housing and information referral center for clients in need of housing assistance. The Gatekeeper program will also link clients to case management, provide comprehensive assessments, and ensure that each client works with their assigned case manager in order to develop a housing plan.

Other services provided during FY 2002 included emergency housing, supportive housing, capacity building funding to assist in the expansion of agencies currently working with clients, repairs funding, and rental assistance. Some of the HOPWA related supportive services provided included transportation, mental health care, case management, food vouchers, and linkages to substance abuse treatment programs. The HAA Housing Program also provided enhanced management and oversight of the HOPWA program for FY 2002 with the addition of two housing staff members, which allows for increased capacity in assisting the growing needs of clients within the DC EMA.

In the District of Columbia, the HIV/AIDS Administration released a Request for Application that included six HOPWA Program Areas. Three out of the six programs are innovative programs addressing the need for areas such as housing mediation services for clients seeking resolution beyond the standard grievance process; transitional housing programs specifically targeting single women infected with HIV/AIDS; and an all day Multi-Service Center East of the Anacostia River, outreaching local community emergency shelters that will provide homeless residents infected with HIV/AIDS the opportunity to be linked to needed supportive services. Program areas are anticipated to begin full operation in December 2002.

In Suburban Maryland, the Prince George's County Department of Housing and Community Development (DHCD) was successful in implementing a centralized housing locator program that facilitates the process of accessing housing in the jurisdiction for those clients with a history of poor credit.

In Northern Virginia, the Northern Virginia Regional Commission (NVRC) has partnered with the Northern Virginia AIDS Ministry (NOVAM) in an effort to provide transportation services to People Living With HIV/AIDS based in Arlington, VA. The implementation of such a program eliminates the transportation barriers faced by clients within the jurisdiction that must travel to and from doctor's offices, hospitals, clinics, housing searches, and everyday chores. Also Northern Virginia Regional Commission was successful in providing Tenant Based Rental Assistance vouchers to a greater number of new clients as a result of moving previous clients along the housing continuum of care, and successfully linking them to long term housing programs.

In suburban West Virginia, administrative agency AIDS Network Tri-State (ANTS) was successful in providing housing assistance in the form of Tenant Based rent in addition to emergency shelter. ANTS is also participating in a Statewide AIDS Housing Needs Assessment with a special emphasis on the West Virginia counties of Berkeley and Jefferson.

2. Barriers Encountered, Actions Taken in Response to Barriers, and Recommendations for Program Improvement

The District has encountered a number of barriers in FY 2002. These have included the lack of affordable housing due to the rising costs of the housing market, and difficulty accessing permanent housing opportunities once a client is able to transition out of the HOPWA housing continuum. There also is a need for outreaching providers that can assist in carrying out transitional housing for single women in the District.

Recommendations for overcoming some of these barriers are to place another Request for Application out to the public in the early part of the new year that will contain program areas that address the need for more emergency shelter, transitional housing programs for women, and a continuation of the Tenant Based Rental Assistance program. HAA will also attempt to carry out a campaign to outreach community based organizations in the District that are otherwise unfamiliar with the HOPWA program in an effort to increase awareness and ultimately obtain a larger number of community partners that can provide housing assistance.

Some of the major barriers encountered by the administering agencies of the HOPWA program for FY 2002 have been primarily the escalating asking prices that exceed even the 110% Fair Market Rate caps, as well as poor credit histories of some clients seeking housing.

Recommendations to overcome some of the barriers faced by the administrative agencies are currently a topic of discussion. HAA Housing Program staff has implemented regional quarterly meetings that will provide an opportunity for the jurisdictions to open up the lines of communication in an effort to address the current barriers and also exchange ideas. The overall goal is to develop a number of pilot initiatives that can resolve if not eliminate some of the administrative agencies' challenges.

3. Program Monitoring

All housing providers submit monthly programmatic reports that detail the number of clients served/housed, support services provided, demographic information, and type of units leased up. They also include a narrative report that indicates the accomplishments and barriers identified for that month.

HAA Housing program staff participates in monthly Housing Provider meetings. At these meetings, providers reveal what obstacles they are facing within the housing market, discuss challenges and accomplishments, and express their concerns regarding various housing program needs.

HAA Housing program staff conducts informal site visits to address any programmatic concerns, discuss innovative ideas, and program performance. Files are also reviewed to ensure that appropriate documentation is kept on file in accordance with HOPWA regulations.

For the 2002 program year, HAA Housing program staff developed codified guidance and policies and procedures for the various housing programs now in operation. These guidance documents serve as a tool to which providers can refer in order to carry out an effective program. The guidance document cover the areas of Short Term Assistance, Tenant Based Rental Assistance, Housing Subsidies in the event of incarceration, Housing Grievance, Vacancies, Housing Quality Standards, and Lead Based Paint.

HAA Housing program staff conducts regular monthly meetings with HAA Grant monitors to review program performance both programmatically and financially to ensure that services are provided. These meetings also allow the opportunity for discussion on any challenges the grant monitors may encounter throughout the program year.

HAA Housing program staff also communicates with housing providers should any concerns or questions arise. The housing providers are given assistance via telephone, e-mail, or if the situation is a critical one, staff will go out and visit the housing provider site to review, discuss, and resolve the crisis at hand.

D. Accomplishment Data

In the District of Columbia, HOPWA funds were used to provide:

- Housing assistance for **757** individuals and families in the form of emergency shelter, short term supportive housing, or Tenant Based Rental Assistance (TBRA);
- Supportive Services to **619** individuals and families, which included mental health care, substance abuse treatment, need assessments, transportation, case management services,

and housing information and referral services to **111** individuals during the period of October 1, 2001 - September 30, 2002.

A total of **3,927** individuals and families received HOPWA related services throughout the EMA for the period of October 2001 through September 30, 2002. During this period the D.C. EMA expended approximately **\$4,614,567.18** (direct services only) using primarily HOPWA FY 2001 or Yr. 9 funds.

E. HOPWA 2002 Performance Summaries

Table 17: Housing Units - Washington, DC EMA, FY 2002

Type of Unit	# of units with HOPWA funds	Amount of HOPWA funds	# of units with Grantee and other funds	Amount of Grantee and other funds	Deductions for units reported in more than one column	TOTAL by type of unit
1. Rental Assistance	732	\$2,194,966	-0-	-0-	-0-	732
2. Short-term or emergency housing payments	1105	\$787,315	-0-	-0-	-0-	1105
3-a. Units in facilities supported with operating cost.	-0-	-0-	-0-	-0-	-0-	-0-
3-b. Units in facilities that were developed with capital cost and opened and served clients.	-0-	-0-	-0-	-0-	-0-	-0-
3-c. Units in facilities being developed with capital cost but not yet opened.	-0-	-0-	-0-	-0-	-0-	-0-
SUBTOTAL	1,837	\$2,982,281	-0-	-0-	-0-	1837
Deduction for units reported in more than one category.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	1,837	\$2,982,281	-0-	-0-	-0-	1837

Table 18: Housing Units - Washington, DC, FY 2002

Type of Unit	# of units with HOPWA funds	Amount of HOPWA funds	# of units with Grantee and other funds	Amount of Grantee and other funds	Deductions for units reported in more than one column	TOTAL by type of unit
1. Rental Assistance	348	\$1,202,300	-0-	-0-	-0-	348
2. Short-term or emergency housing payments	409	\$555,260	-0-	-0-	-0-	409
3-a. Units in facilities supported with operating cost.	-0-	-0-	-0-	-0-	-0-	-0-
3-b. Units in facilities that were developed with capital cost and opened and served clients.	-0-	-0-	-0-	-0-	-0-	-0-
3-c. Units in facilities being developed with capital cost but not yet opened.	-0-	-0-	-0-	-0-	-0-	-0-
SUBTOTAL	757	\$1,757,560	-0-	-0-	-0-	757
Deduction for units reported in more than one category.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	757	\$1,757,560	-0-	-0-	-0-	757

Table 19: Housing Units - Suburban Maryland, FY 2002

Type of Unit	# of units with HOPWA funds	Amount of HOPWA funds	# of units with Grantee and other funds	Amount of Grantee and other funds	Deductions for units reported in more than one column	TOTAL by type of unit
1. Rental Assistance	271	\$ 689,896	-0-	-0-	-0-	271
2. Short-term or emergency housing payments	218	\$17,902	-0-	-0-	-0-	218
3-a. Units in facilities supported with operating cost.	-0-	-0-	-0-	-0-	-0-	-0-
3-b. Units in facilities that were developed with capital cost and opened and served clients.	-0-	-0-	-0-	-0-	-0-	-0-

Type of Unit	# of units with HOPWA funds	Amount of HOPWA funds	# of units with Grantee and other funds	Amount of Grantee and other funds	Deductions for units reported in more than one column	TOTAL by type of unit
3-c. Units in facilities being developed with capital cost but not yet opened.	-0-	-0-	-0-	-0-	-0-	-0-
SUBTOTAL	489	\$707,798	-0-	-0-	-0-	489
Deduction for units reported in more than one category.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	489	\$707,798	-0-	-0-	-0-	489

*Suburban Maryland includes Calvert, Charles, Frederick, Montgomery, and Prince George's counties

Table 20: Housing Units - Suburban Virginia, FY 2002

Type of Unit	# of units with HOPWA funds	Amount of HOPWA funds	# of units with Grantee and other funds	Amount of Grantee and other funds	Deductions for units reported in more than one column	TOTAL by type of unit
1. Rental Assistance	101	\$289,770	-0-	-0-	-0-	101
2. Short-term or emergency housing payments	437	\$196,153	-0-	-0-	-0-	437
3-a. Units in facilities supported with operating cost.	-0-	-0-	-0-	-0-	-0-	-0-
3-b. Units in facilities that were developed with capital cost and opened and served clients.	-0-	-0-	-0-	-0-	-0-	-0-
3-c. Units in facilities being developed with capital cost but not yet opened.	-0-	-0-	-0-	-0-	-0-	-0-
SUBTOTAL	538	485,923	-0-	-0-	-0-	538
Deduction for units reported in more than one category.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	538	485,923	-0-	-0-	-0-	538

*Suburban Virginia includes the counties of Arlington, Clarke, Culpeper, Fairfax, Fauquier, King George,

Loudoun, Prince William, Spotsylvania, Stafford, and Warren, as well as the cities of Alexandria, Culpeper, Fairfax, Falls Church, Fredericksburg, Manassas and Manassas Park.

Table 21: Housing Units - Suburban West Virginia, FY 2002

Type of Unit	# of units with HOPWA funds	Amount of HOPWA funds	# of units with Grantee and other funds	Amount of Grantee and other funds	Deductions for units reported in more than one column	TOTAL by type of unit
1. Rental Assistance	12	\$13,000	-0-	-0-	-0-	12
2. Short-term or emergency housing payments	41	\$18,015	-0-	-0-	-0-	41
3-a. Units in facilities supported with operating cost.	-0-	-0-	-0-	-0-	-0-	-0-
3-b. Units in facilities that were developed with capital cost and opened and served clients.	-0-	-0-	-0-	-0-	-0-	-0-
3-c. Units in facilities being developed with capital cost but not yet opened.	-0-	-0-	-0-	-0-	-0-	-0-
SUBTOTAL	53	\$31,015	-0-	-0-	-0-	53
Deduction for units reported in more than one category.	-0-	-0-	-0-	-0-	-0-	-0-
TOTAL	53	\$31,015	-0-	-0-	-0-	53

* Suburban West Virginia includes the counties of Berkeley and Jefferson.

Table 22: Comparison to Planned Actions - Washington, DC EMA, FY 2002

Type of Unit:	Estimated Number of Units by type in the approved Consolidated Plan/Action Plan for this operating year	Comment on comparison with accomplishments (or attach)
1. Rental Assistance	908	Shortfall - see below
2. Short-term or emergency housing payments	831	Accomplishment exceeded projection
3-a. Units with operating costs	12	Shortfall - see below
3-b. Units in facilities that were developed with capital costs and opened and served clients	-0-	Met

3-c. Units in facilities being developed with capital costs but not yet opened	-0-	Met
SUBTOTAL	1,751	Shortfall - see below
Deduction for units reported in more than one category.	-0-	Met
TOTAL	1,751	Shortfall - see below

*As approved in the Action Plan/Consolidated Plan for this Operation Year (estimated numbers of units)

Table 23: Comparison to Planned Actions - Washington, DC, FY 2002

Type of Unit:	Estimated Number of Units by type in the approved Consolidated Plan/Action Plan for this operating year	Comment on comparison with accomplishments (or attach)
1. Rental Assistance	620	Shortfall due to the lack of affordable housing
2. Short-term or emergency housing payments	300	Accomplishment exceeded projection
3-a. Units with operating costs	-0-	Met
3-b. Units in facilities that were developed with capital costs and opened and served clients	-0-	Met
3-c. Units in facilities being developed with capital costs but not yet opened	-0-	Met
SUBTOTAL	920	Net accomplishment exceeded projection
Deduction for units reported in more than one category.	-0-	Met
TOTAL	920	Net accomplishment exceeded projection

Table 24: Comparison to Planned Actions - Suburban Maryland, FY 2002

Type of Unit:	Estimated Number of Units by type in the approved Consolidated Plan/Action Plan for this operating year	Comment on comparison with accomplishments (or attach)
1. Rental Assistance	205	Accomplishment exceeded projection
2. Short-term or emergency housing payments	198	Accomplishment exceeded projection
3-a. Units with operating costs	-0-	Met

3-b. Units in facilities that were developed with capital costs and opened and served clients	-0-	Met
3-c. Units in facilities being developed with capital costs but not yet opened	-0-	Met
SUBTOTAL	403	Accomplishment exceeded projection
Deduction for units reported in more than one category.	-0-	Met
TOTAL	403	Accomplishment exceeded projection

Table 25: Comparison to Planned Actions - Suburban Virginia, FY 2002

Type of Unit:	Estimated Number of Units by type in the approved Consolidated Plan/Action Plan for this operating year	Comment on comparison with accomplishments (or attach)
1. Rental Assistance	73	Accomplishment exceeded projection
2. Short-term or emergency housing payments	293	Accomplishment exceeded projection
3-a. Units with operating costs	12	Accomplishment exceeded projection
3-b. Units in facilities that were developed with capital costs and opened and served clients	-0-	Met
3-c. Units in facilities being developed with capital costs but not yet opened	-0-	Met
SUBTOTAL	378	Accomplishment exceeded projection
Deduction for units reported in more than one category.	-0-	Met
TOTAL	378	Accomplishment exceeded projection

Table 26: Comparison to Planned Actions - Suburban West Virginia, FY 2002

Type of Unit:	Estimated Number of Units by type in the approved Consolidated Plan/Action Plan for this operating year	Comment on comparison with accomplishments (or attach)
1. Rental Assistance	10	Accomplishment exceeded projection
2. Short-term or emergency housing payments	40	Accomplishment exceeded projection
3-a. Units with operating costs	-0-	Met
3-b. Units in facilities that were developed with capital costs and opened and served clients	-0-	Met
3-c. Units in facilities being developed with capital costs but not yet opened	-0-	Met
SUBTOTAL	50	Accomplishment exceeded projection
Deduction for units reported in more than one category.	-0-	Met
TOTAL	50	Accomplishment exceeded projection

*The operating cost activity is often performed by agencies with project-based budgets. Therefore, some clients served under the project-based rent activity may be counted again under the operation cost category.

Table 27 on the following page summarizes the total application targets to the actual client totals. Note that the operating cost activity is often performed by agencies with project-based activity budgets, so some clients served under the project-based rent activity may be counted again under the operating cost activity.

Table 27: Comparison of Original Application Targets to Actual Client Totals

HOPWA Eligible Activities	HOPWA Yr. 8 FY '99 Action Plan Budget	HOPWA Year 8 Allocations	FY '99 Action Plan Targets	FY '99 Actual	HOPWA Yr. 9 FY' 00 Action Plan Budget	HOPWA Year 9 Allocations	FY '00 Action Plan Targets	FY '00 Actual
1. Housing Information	\$ 150,000	\$ 150,000	500	887	\$ 89,000	\$ 89,000	500	111
2. Resource Identification	125,054	125,000	0	0	139,500	139,500	0	0
3. Acquisition, Rehabilitation, Repair	300,000	100,000	0	0	0	0	0	0
4. New Construction	0	0	0	0	0	0	0	0
5. Project/Tenant Based Rental Assistance	1,500,000	1,267,383	400	298	1,202,300	1,202,300	400	348
6. Short-Term Rent, Mortgage and Utilities	300,000	300,000	600	327	0	0	360	409
7. Support Services	400,000	429,982	300	719	1,240,989	1,240,989	800	619
8. Operating Costs	400,000	400,000	200	175	555,260	555,260	0	0
9. Technical Assistance	100,000	0	0	0	0	0	0	0
10. DC Administration 7%	254,727	254,727	0	0	250,993	250,993	0	0
11. Regional Grantee Admin. 3% Cap	194,250	194,250	0	0	190,050	190,050	0	0
Subtotals: DC	3,724,031	3,221,342	2,000	2,406	3,668,092	3,668,092	2,060	1,487
MD	1,563,907	1,563,907	340	457	1,523,948	1,523,948	930	367
VA	1,124,254	1,124,254	423	539	1,081,511	1,081,511	1,201	2,033
WV	62,808	52,808	37	43	61,449	61,449	82	40
Total	6,475,000	5,972,311	2,800	3,445	6,335,000	6,335,000	3,432	3,927